



LANDBANK

SERVING
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20220426-01**

PROJECT : **93 Units Portable-Type Bill Counter**
IMPLEMENTOR : **HOBAC Secretariat**
DATE : **July 15, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Bid Data Sheet (ITB Clause 5.3 of Section I1), Schedule of Prices for Goods Offered from within the Philippines and from Abroad (Form No. 2), List of LANDBANK Officers, Employees and Consultant(s) (Annexes F-1 and F-2), and Checklist of Bidding Documents (Item 9 of Eligibility Documents) have been revised. Please see attached revised Annex F-1 and F-2, and specific sections of the Bidding Documents.
- 3) List of Sites (Annexes E-1 and E-2).
- 4) The scheduled submission and opening of bids is on **July 22, 2022** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Bid Data Sheet

| ITB Clause | |
|---------------|--|
| 5.3 | <p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <p style="padding-left: 40px;">a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC of this Project.</p> <p style="text-align: center;">or</p> <p>The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project.</p> <p>A contract shall be considered similar to this Project if it involves supply and delivery of Bill Counters. Moreover, it must have been completed within five (5) years prior to the deadline for the submission and receipt of bids.</p> |
| 7 | Subcontracting is not allowed. |
| 12 | The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project. |

Please credit payment to:

Name of Bidder

Account Name: _____

Signature over Printed Name of
Authorized Representative

Account Number: _____

Position

LBP Branch: _____

Please credit payment to:

Name of Bidder

Account Name: _____

Signature over Printed Name of
Authorized Representative

Account Number: _____

Position

LBP Branch: _____

List of LANDBANK Officers, Employees and Consultant(s)**A. Board of Directors**

Ex-Officio Chairman: Sec. Benjamin E. Diokno, Department of Finance
 Vice Chairperson: Ms. Cecilia C. Borromeo, President and CEO
 Members: Pres. Ferdinand E. Marcos Jr., Department of Agriculture
 Sec. Bienvenido E. Laguesma, Department of Labor and Employment
 Sec. Conrado M. Estrella III, Department of Agrarian Reform
 Mr. Virgilio D. Robes, Representative - Agrarian Reform Beneficiaries Sector
 Mr. Jaime L. Miralles, Representative - Agrarian Reform Beneficiaries Sector
 Ms. Nancy D. Irlanda, Representative - Private Sector

B. President and CEO: Ms. Cecilia C. Borromeo**C. Bids and Awards Committee (HOBAC)**

Chairman: Mr. Reynaldo C. Capa, First Vice President – Banking Services Group
 Vice Chairman: Mr. Alwin I. Reyes, Vice President – Procurement Department
 Regular Members: Ms. Adelfa R. Masacupan, First Vice President – Asset and Liability Management Group
 Mr. Emmanuel G. Hio, Jr., Vice President – Facilities Engineering Services Group
 Ms. Esperanza N. Martinez, Vice President – Public Sector Department
 Ms. Elenita C. Rapanut, Vice President - Branch Banking Services Department
 Provisional Member: Atty. Joseph Dennis C. Castro, Legal Manager - Legal Services Group

D. HOBAC Secretariat

Head: Atty. Honorio T. Diaz Jr.
 Officers and Staff: Ms. Remedios S. Lacaden, Senior Management Associate
 Ms. Ruby S. Cortez, Acting Procurement Specialist III
 Ms. Farah Eva B. Esguerra, Administrative Specialist II
 Ms. Maribel J. Paredes, Procurement Specialist I
 Mr. Mark Anthony C. Pantalla, Procurement Analyst
 Ms. Jenica V. De Vicente, Procurement Assistant
 Mr. Jerome C. Relucio, ASO I

E. Technical Working Group

Chairman: _____
 Vice Chairman: _____
 Members: _____

F. Procurement Department

Head: Mr. Alwin I. Reyes, Vice President
 Officers and Staff: Ms. Ma. Victoria C. Viray, Acting Senior Procurement Officer/Team Leader
 Ms. Rosemarie S.J. Miranda, Acting Senior Procurement Officer/Team Leader
 Ms. Leonor F. Santos, Acting Senior Procurement Specialist/Team Leader
 Mr. Joel R. Perez, Acting Senior Procurement Specialist/Team Leader
 Ms. Helen S. Purificacion, Acting Senior Procurement Specialist/Team Leader
 Mr. Donato DR. Cariaga, Acting Senior Procurement Specialist/Team Leader
 Ms. Kristi Ann P. Rutab, Acting Senior Procurement Specialist/Team Leader
 Atty. Karla May M. Temporosa, Administrative Officer
 Mr. Römmel C. Pascua, Acting Procurement Specialist III

Ms. Cathrina Marie A. Garcia, Acting Procurement Specialist III
Mr. Ruel V. Marca, Procurement Specialist II
Mr. Rosalino V. Cruz, Procurement Specialist II
Ms. Lubelle B. Lumabas, Procurement Specialist II
Ms. Nadia G. Ito, Procurement Specialist I
Mr. Jerome V. Bueno, Acting Procurement Specialist I
Ms. Ma. Angela Q. Emeterio, Procurement Analyst
Ms. Jeramae F. Concepcion, Procurement Analyst
Ms. Kimberly Joy A. Sto. Tomas, Procurement Analyst
Mr. Jollian Jenkin G. Dy, Procurement Analyst
Ms. Charmaine F. Mangilit, Procurement Analyst
Ms. Jeah Crysel L. Escalona, Procurement Analyst
Mr. Marlon R. Faraon, Acting Procurement Analyst
Mr. Aaron V. Sedanto, Procurement Analyst
Mr. Rudyrick B. Silva, Administrative Analyst
Ms. Fretch Camille J. Japole, Procurement Assistant
Mr. Mark Anthony M. Abad, Administrative Assistant
Ms. Almay Joyce B. Ruz, Procurement Assistant
Ms. Ma. Theresa N. Cruz, Acting Executive Assistant
Mr. Roman R. Eala, ASO I
Mr. Jesus David, SCW
Mr. Emil Dela Cruz, SCW
Mr. Erikson Guani, SCW
Mr. Vicente Gutierrez, Jr, SCW
Mr. Andrew Palma, SCW
Mr. Dexter Naguit, SCW
Mr. Ramil Pendilla, SCW
Mr. Frederick Reyes, SCW
Mr. Pablo Tenoria, SCW

G. Implementing Unit

Head:

Officers and Staff:

H. End-user Unit

I. Project Consultants

Team Lead:

Members:

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. **Certification from the DTI if the Bidder claims preference as a Domestic Bidder.**
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
 12. Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
 14. Manufacturer's authorization confirming that the bidder is authorized to provide the products supplied by the manufacturer, including any warranty obligations and after sales support as may be required (sample form - Form No.9).
 15. List of bidder's company-owned or accredited service centers in Metro Manila, Cebu and Davao (accredited technicians only are not acceptable) with complete address and contact numbers.
 16. List of bidder's parts center/depot in Metro Manila with list of inventory of common spare parts for the brand/model being offered with complete address and contact numbers.
 17. Resume and certificate of training of at least two (2) manufacturer-trained technicians in its Manila and Cebu or Davao service centers.

- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 18. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 19. Latest Income Tax Return filed manually or through EFPS.
 20. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 21. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 22. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

LIST OF SITES

Bill Counters - Portable-Type

South NCR Branches Group (SNCRBG)

Cluster D

| | |
|-------------------------------|---|
| 1 Ayala Avenue - FGU Center | 1 |
| 2 Bautista Palanan | 1 |
| 3 Chino Roces Ave- Dos Bosco | 1 |
| 4 Guadalupe Nuevo | 1 |
| 5 Makati Avenue | 1 |
| 6 Makati-Aguirre | 1 |
| 7 Makati Avenue-Bel Air | 1 |
| 8 Makati-Dela Rosa | 1 |
| 9 Makati-herrera | 1 |
| 10 Makati-mEtropolitan Avenue | 1 |
| 11 Makati-Poblacion | 1 |
| 12 Makati-Salcedo | 1 |

Cluster E

| | |
|-------------------------------------|---|
| 13 Annapolis | 1 |
| 14 Boni Avenue | 1 |
| 15 Bonifacio Global City-1st Avenue | 1 |
| 16 Conception(Marikina) | 1 |
| 17 Greenhills-Ortigas Avenue | 1 |
| 18 Hanston Square | 1 |
| 19 Mandaluyong-Additional Hills | 1 |
| 20 Marikina-JP Rizal | 1 |
| 21 Mckinley Hill | 1 |
| 22 Pasig-Sixto avenue | 1 |
| 23 Pioneer | 1 |
| 24 Robinson's Galleria | 1 |
| 25 Shaw Escriba Drive | 1 |
| 26 SMC Complex | 1 |
| 27 The Fort (BGC) | 1 |

Cluster F

| | |
|--------------------------------|---|
| 28 Airport Road Branch | 1 |
| 29 Alabang-Filinvest Branch | 1 |
| 30 Aquino Avenue Branch | 2 |
| 31 Aseana City | 1 |
| 32 BF Paranaque Branch | 1 |
| 33 Coral Way Branch | 1 |
| 34 FB Harrison-Libertad Branch | 1 |
| 35 Las Pinas-Zapote Branch | 1 |
| 36 Las Pinas-Casimiro Branch | 2 |
| 37 Madrigal | 1 |
| 38 Malibay Branch | 1 |
| 39 Muntinlupa-National Road | 1 |

Subtotal 41

North NCR Branches Group (NNCRBG)

Cluster D

| | |
|-------------------------|---|
| 40 Acropolis | 1 |
| 41 Diliman | 1 |
| 42 Don Antonio Heights | 2 |
| 43 Litex | 2 |
| 44 New Manila | 1 |
| 45 Novaliches-Sarmiento | 1 |
| 46 Quirino Highway | 3 |
| 47 Tomas Morato | 1 |
| 48 Visayas Avenue | 1 |
| 49 West Triangle | 2 |

Cluster E

| | |
|--------------------------|---|
| 50 Juan Luna | 1 |
| 51 TM Kalaw | 3 |
| 52 Soler | 1 |
| 53 Padre Faura | 1 |
| 54 P. Paterno | 1 |
| 55 Taft-Quirino | 3 |
| 56 UN Avenue- MCM Branch | 2 |
| 57 Escolta | 3 |

Cluster F

| | |
|----------------------------|---|
| 58 A. Bonifacio Del Monte | 1 |
| 59 Anonas | 1 |
| 60 Banaue | 1 |
| 61 Cambridge | 1 |
| 62 Edsa - Calocan | 1 |
| 63 Grace Park (6th Avenue) | 1 |
| 64 Karuhatan | 2 |
| 65 Malanday | 1 |
| 66 Munoz- QC | 1 |
| 67 North Bay Boulevard | 1 |
| 68 P. Tuazon | 2 |
| 69 Paso De Blas | 1 |
| 70 Tinajeros | 1 |
| 71 Welcome Rotonda | 1 |

Subtotal **46**

North Luzon Branches Group (NLBG)

| | |
|---|---|
| 81 Baggao, Cagayan Branch | 1 |
| 82 CEZA (Cagayan) Branch-Lite Lucena Guinto Branch -Lucena City, | 1 |
| 83 Quezon | 4 |

Subtotal **6**